# 2609 Assembly Instructions
# Spinner with lockable castors

## PART 1 - BUILD SPINNER PLATE

Parts Supplied for Spinner Plate:

| A | B | C | D | E | F | G |
|---|---|---|---|---|---|---|
| 1 x Spinner Plate - Top-Board  500mm x 500mm | 1 x Spinner Plate Mounting Panel  390mm diam. | 1 x Metal Spinner Plate  195mm x 195mm | 4 x 6mm bolt | 4 x 40mm bolt | 4 x 10mm nuts | 8 x Cam Pins  8 x Cam locks (pre-inserted - not loose) |

**Step 1:** Line up Spinner Plate (C) with holes on Spinner mounting panel (B). Screw 4 x 6mm bolts (D) into the 4 nutserts on mounting panel.
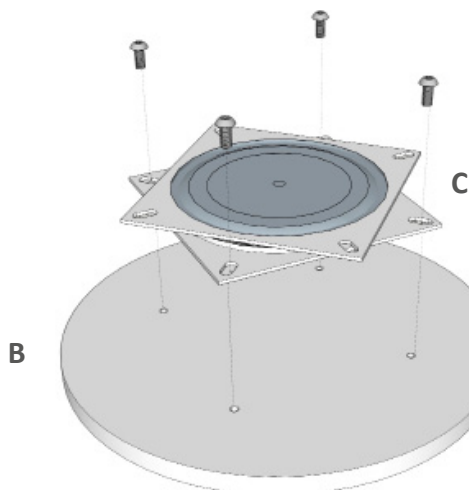


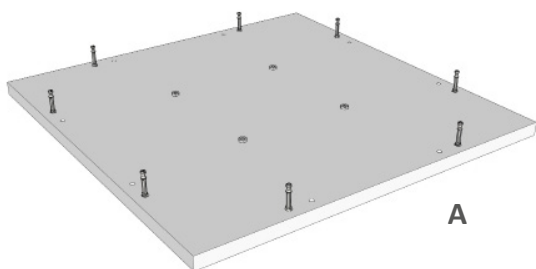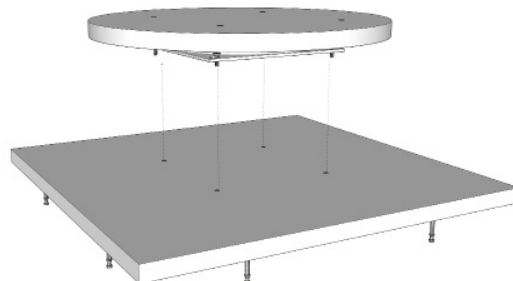**Step 2:** Push 4 x 40mm bolts (E) (from underneath) through cut outs in spinner plate. Save nuts for a later step.



**Step 3:** Screw in 8 x cam pins (G) into cam pins holes on Spinner Base panel (A).



**Step 4:** On opposite side of Spinner Base panel (A) line up spinner plate with holes and push through bolts.
Lock bolts in with 4 nuts (F).

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**Library**
SUPPLIES

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## PART 2 - BUILD BASE

Read through instructions first prior to starting assembly

Cam pins can be pre-screwed into panels to save time during assembly.

### Parts Supplied for Spinner Base:

| H | I | J | K | L | | E | F | G |
|---|---|---|---|---|---|---|---|---|
|  |  |  |  |  | |  |  |  |
| 1 x Spinner Base Board 490mm x 490mm | 2 x Metal Rails 410mm x 30mm | 2 x Side Panel Short Side 450mm x 285mm | 2 x Side Panel Long Side 485mm x 285mm | 2 x swivel castors & 2 x locking castors | | 4 x 40mm bolt | 4 x 10mm nuts | 12 x Cam Pins 12 x Cam locks (pre-inserted - not loose) |

**Step 5:** Screw in 8 x cam pins (G) into cam pins holes on Spinner Base Board(H).
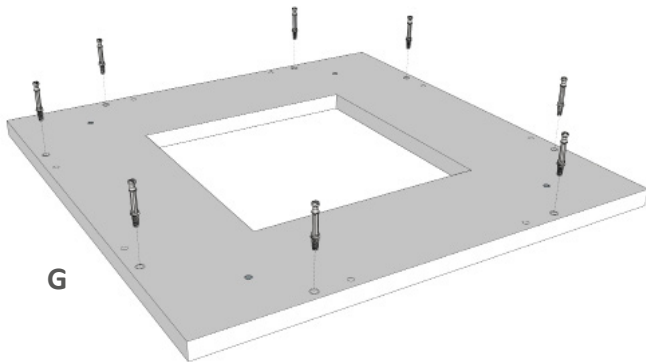


**Step 6:** on opposite side of Base Board (H) line up metal rails (I) with holes. Push through 4 x 40mm bolts (E) through board and rail from underneath, lock with 10mm nuts (F). Screw in castors (L).
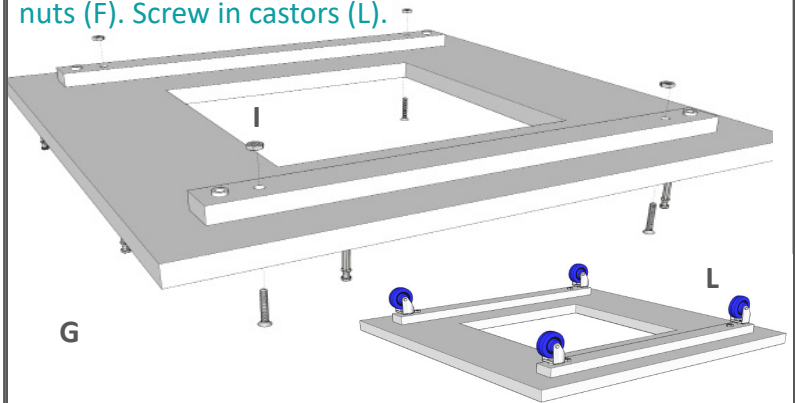


**Step 7:** Screw in 2 x cam pins into both Long Side Panels (K). Then push Side Panels (K) & (J) togheth-er. Lock cam locks by turning until tight.
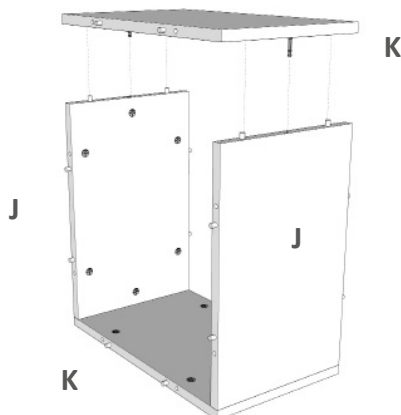


**Step 8:** push in Base Panel and Spinner Base Panel into Side Panels. Lock cam locks by turning until tight.
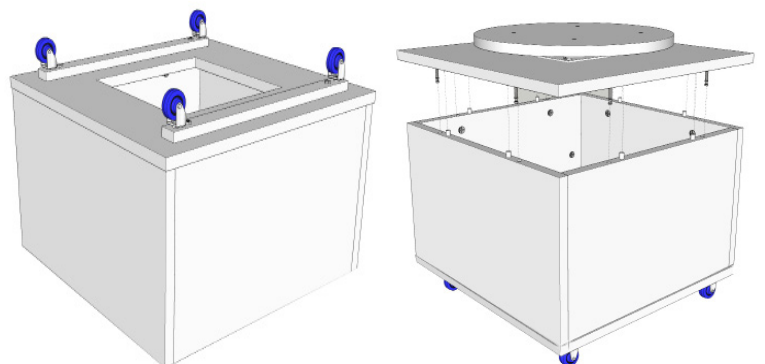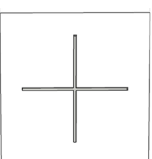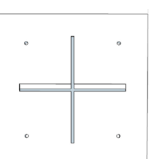
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## PART 3 - BUILD UPPER SECTION

### Parts Supplied for Upper Section:

| M | N | O | P | Q | R | S |
|---|---|---|---|---|---|---|
| 2 x Internal Acrlyic Panel - Small | 1 x Internal Acrlyic Panel - Large | 4 x External Acrylic Panel | 3 x Centre Divider Panel | 2 x Top & Base Panel | 4 x 28mm bolt | 40 x 9mm bolt |
| 1005mm x 90mm | 1005mm x 180mm | 1035mm x 130mm | 260mm x 260mm | 260mm x 260mm | | |

**Step 9:** Remove backing paper from all acrlyic panels.

HINT:
Using a dowel, rod or cardboard tube, position the rod at the corner of the sheet, wrapping it around the rod and slowley roll off the paper backing.

**Step 10:** Line up
1 x Bottom Panel (Q) and 3 x Centre Divider Panels (P)
and then screw in 2 ONLY of the External Acrylic Divider Panels (O)
using
16 x 9mm bolts (S).

DO NOT OVERTIGHTEN BOLTS AS ACRYLIC MAY CRACK
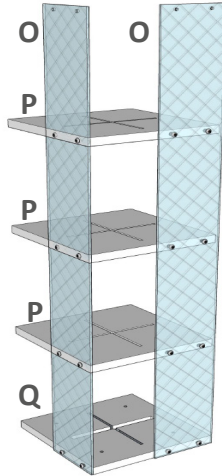
**Step 11:** Slide down the
1 x Large Internal Acrylic Panels (N) and
2 x Small Internal Acrylic Panels (M) through centre cut outs.
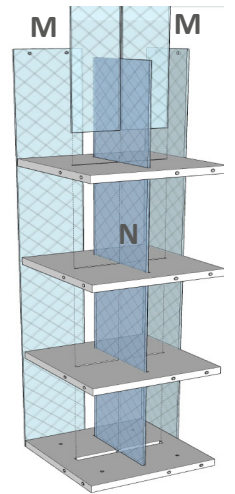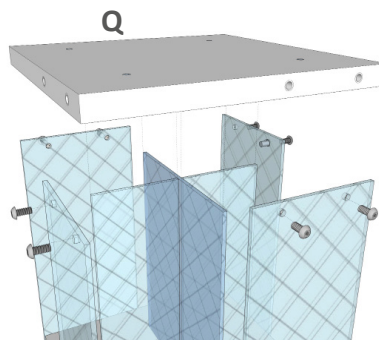
**Step 12:** Screw in the other 2 x External Acrylic Panels (O).
Use bolt (S).

TO WORK OUT TOP OF UNIT:
Make sure the acrylic is on the left hand side with the opening on the right hand side.

If it is put on upside down, books will not display correctly.

TOP
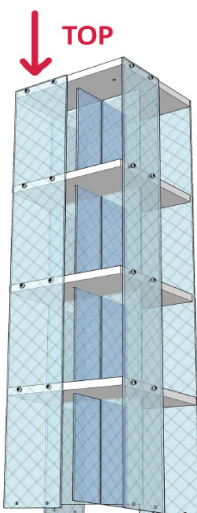
**Step 13:** Attach the remaining Top/Base Panel (Q) and secure into place with bolt (S).

**Step 14:** Attach the top of the spinner to the Spinner plate.
Use 4 x bolts (R), line up holes and screw into place.